This fall, Hardin-Jefferson ISD will be implementing instructional practices to provide consistency across learning environments and ensure the safety of students and staff.

Regardless of learning environment, Hardin-Jefferson ISD is committed to ensuring that students have an equitable experience and access to high quality instruction:

• Students will interact with instruction in two different environments (face-to-face and remote).
• Hardin-Jefferson ISD will utilize the strategies and best practices associated with blended learning to design learning activities for all students.
• Learning experiences are designed to meet the needs and environment of the learner where they are.
• Students, regardless of learning environment, will engage in high quality learning experiences aligned to Hardin-Jefferson ISD curriculum and Texas Essential Knowledge and Skills.
• Students who begin the year in face-to-face learning at school may move into remote learning for a period of time if needed for school closure due to student/staff illness or county or state regulations.

Both the remote and face-to-face experience will utilize Google Classroom, provide similar expectations around coursework and follow the same grading guidelines.

**Face-to-face instruction:**

• Mask will be required for all student and staff.
  o PK-3rd Grade will be required to wear mask upon entering campus, during transitions, and on the bus.
  o 4th-12th Grade will be required to wear mask at all times except during lunch.
• In this setting, teachers will provide face-to-face instruction, learning resources and support utilizing Google Classroom.

• Teachers will plan instruction that is quickly and easily transferable from face-to-face to remote in the event of a temporary school closure due to COVID-19 spread.

• District-directed and campus-designed safety procedures will be implemented.
Remote Learning: More rigorous and robust curriculum than Spring of 2020

- Students that select remote learning must remain in that setting until the end of the grading period.
- In this setting, teachers will also provide instruction, learning resources and support through the use of Google Classroom.
- Parents will support students as a “learning coach” and ensure they have access to a device, a place to work and are engaged in virtual learning activities.
- We will ensure open lines of communication between teachers, students, and parents as we work together to ensure each student is academically and socially-emotionally future ready.
- Teachers will create and communicate their office hours in which they can be contacted.
- Teachers will utilize the same curriculum as students who attend face-to-face instruction and will design strategies for learning in the remote environment.
- Grading will be consistent with the guidelines and practices used in all face-to-face instruction.
- It is important that students understand that virtual learning attendance is based on daily engagement, not solely the completion of assignments. State law TEC §25.092 and Hardin-Jefferson ISD Policy FEC (Local) and (Legal) still require students to attend at least 90% of their classes to receive credit and be promoted. Remote attendance will count in the same manner as on-campus (face-to-face) attendance in satisfying this requirement.
- Curricular progress can be measured through any of the following means:
  - Data from the Learning Management System (Google Classroom) showing progress made that day
  - Curricular progress evidenced from teacher/student interactions made that day
  - Completion and submission of assignments planned for that day
- Student feedback is provided from instructor at least weekly in asynchronous learning environments including next steps or necessary academic remediation to improve performance.
- Student academic work ensures engagement that is equivalent to direct content work that a student would be engaged in over a normal school year. As guidance, this direct work with academic content matches or exceeds the following average daily minimums across all subjects:
  - Half day PreK - 90 instructional minutes
  - Full day PreK - 180 instructional minutes
  - K through 5th grade - 180 instructional minutes
  - 6th through 12th grade - 240 instructional minutes
Safety Measures

On the first day a student attends school on campus, school systems must provide instruction to students on appropriate hygiene practices and other mitigation practices adopted in the local school system. To include the practice of covering coughs and sneezes with a tissue, and if not available, to cover cough or sneeze with their elbows. Used tissues should be thrown in the trash, hands should be washed immediately with soap and water for at least 20 seconds, or hand sanitizer should be used.

Safety Training for Protocols & Procedures

• Students will participate in training specific to newly adopted health and safety protocols.
• All students will be trained on information about COVID-19 screening, identification of symptoms, prevention of spread, and sanitation of work areas.
• If a student is experiencing symptoms they need to immediately notify a teacher.
• Parents are asked to talk to their students about COVID-19 symptoms and prevention strategies.
• Teachers attend training and develop classroom procedures consistent with TEA, District, CDC, and Local Health Department guidance.
• All staff will be trained on COVID screening, identification of symptoms, prevention of spread, and sanitation of work areas.
• All staff will monitor students that exhibit symptoms and will be required to notify the nurse if a student is showing any symptoms.

Safety Supplies

• HJISD will supply a face covering for all students and staff.
• HJISD has received the following safety items from TEA:
  o Disposable Masks- 22,184
    • Student Size Disposable Masks- 6,655
    • Adult Size Disposable Masks- 15,528
  o Reusable Masks- 5,546
    • Student Size Reusable Masks- 1,540
    • Adult Size Reusable Masks- 4,005
  o Disposable Gloves- 10,676
  o Thermometers- 18
  o Gallons of Hand Sanitizer- 261
  o **Face Shields- 314**

Health Screening

• Parents will be responsible for screening all students for COVID-19 symptoms each day prior to dropping them off at school or getting on the bus.
• Teachers and staff will be required to self-screen for COVID-19 symptoms prior to reporting to work each day. This includes taking their own temperature. Employees must notify their supervisor if they have symptoms or are lab confirmed. If so, they must remain off campus until they meet re-entry criteria.
Classroom protocols and procedures will include expectations regarding not sharing school supplies, social distancing when possible and when educationally appropriate, hand washing or sanitizing, etc. Teachers will ensure high-touch areas in the classroom are wiped in between classes. Each classroom will be outfitted with the following:

- Visual reminders of distancing requirements will be in all buildings marking off areas for common spaces and distancing best practices.
- Refillable alcohol-based hand sanitizer stations.
- Access to disinfectant to sanitize working surfaces.
- Whenever possible, students and staff will maintain consistent groupings of people to minimize the spread of the virus.
- Technology should be utilized when students are involved in collaborative work.
- Group or pair work can be implemented while maintaining physical distancing.
- In classroom spaces that allow it, consider placing student desks a minimum of six feet apart when possible.
- In classrooms where students are regularly within six feet of one another, schools should plan for more frequent hand washing and/or hand sanitizing and should consider whether increased airflow from the outdoors is possible.
- Students will not have access to water fountains. There are bottle refill stations on each campus. Students are expected to bring their own reusable water bottle for use throughout the day and expected to take water bottles home to be cleaned on a daily basis.
**Isolation Procedures**

- When a student has displayed symptoms of COVID-19, the school nurse will provide a clinical assessment to determine if and when a student needs to be sent home.
- Students who are ill will be separated from their peers and should be picked up within 30 minutes and no later than 1 hour from the time the campus contacted the student’s parent/guardian.
- Other students will be removed from the classroom and taken to an alternate location on campus so that the classroom can be disinfected.
- District communication will be provided to the parents of students who came in contact with a COVID-19 positive student or staff member.
- Staff members displaying COVID-19 symptoms will follow district protocols including isolation from students and other staff members.

**If Someone Tests Positive**

- Schools must notify all teachers, staff, and families of all students in a school if a lab confirmed case is identified among students, teachers or staff who participate in any on campus activities. The school district must also notify its local Health Department.
- The name of an individual who test positive cannot and will not be made available to the public.
- School should close off areas used by a sick individual until they can be disinfected.
- Plans in place for both routine and “deep” cleaning.
- Ensure continuity of education for students/staff who are quarantined or isolated.
- Prepare plans for school closures (3-5 days) if the school environment is determined to be a source of ongoing COVID-19 spread (Determined by District Administration)

**Re-Entry AFTER a positive Test or COVID-19 Like Symptoms**

- At least 10 days have passed since symptoms first appeared
- At least 72 hours fever free without the use of fever reducing medication.
- The individual has improved in symptoms (e.g. Cough, Chills, Headaches, etc.)
- If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional’s note clearing the individual for return based on an alternative diagnosis or (b) receive two separate confirmations at least 24 hours apart that they are free of COVID via acute infection tests at an approved COVID-19 testing location.
**Bus Transportation**

Bus routes will run at regular capacity. Although the district is implementing the safety protocols and disinfecting efforts described below, families are encouraged to drop students off or carpool to school to reduce possible exposure on buses. We are requiring all of our drivers and students to wear masks while on the school bus.

- Students will need to use hand sanitizer upon entering bus (provided near the bus stairwell).
- Disinfecting Protocol
  - Between each AM & PM Campus drop-off
    - Staff will be spraying and wiping down seats and high-touch items with disinfecting spray.
    - When possible, bus windows will be open to allow outside air to circulate in the bus.

**Visitors**

- Visitors will be allowed on campus only in the case of an emergency.
- Parent/Teacher Conferences will be conducted virtually. In the event that a virtual conference cannot take place, the meeting must be approved through the campus principal.
- Parents will not be allowed to eat with their children.
- HJISD will not utilize volunteers until further notice.

**Extracurricular Activities**

- All students, face-to-face or remote learning, will be eligible to participate all extracurricular activities.